

J&K DEVELOPMENT FINANCE CORPORATION LTD.

**Regd. Office : Ground Floor, Jawaharlal Nehru Udyog Bhawan, Rail Head Complex,
Jammu-180012**

Phone No. 0191-2479179

NOTICE INVITING TENDER

Sealed tenders affixed with revenue stamps worth Rs.6/- are invited from firm of practising Company Secretaries or practising Company Secretary having minimum experience of five years in practice or service as Company Secretary and/or both for conducting Secretarial Audit of Jammu & Kashmir Development Finance Corporation Ltd (The company for issuing the Secretarial Audit Report under section 204(1) of the Co. Act 2013 of the Company in the form prescribed under the Companies (Appointment & Remuneration of Managerial Personnel) Rules, 2014 for three financial years ending 2021, 2022, 2023 .

The tenders are to be submitted on prescribed tender document which can be obtained from the Registered office of **J&K Development Finance Corporation Ltd, Gr. Floor, Jawaharlal Nehru Udyog Bhawan, Rail Head Complex, Jammu-180012** on any working day from **22.09.2020 to 05.10.2020 upto 2.00P.M.**

The tenders complete in all respect should reach the office of MD, JKDFC at Rail Head complex **by or before 05.10.2020 upto 2.00PM** which shall be opened on the **05.10.2020 at 4:00 PM** in presence of tenders who may like to be present.

Sd/-

General Manager